



## HWB Cemaes Minutes of Committee Meeting –

26th January 2023 V1

**Present:** Sandra Volkert, Gillian Thomas, Alan Thomas, Kevin Barnett, Leigh Fielding, Dawn Wilde, Siobhan Foley

**Apologies:** None

**Contact details:** see meeting minutes dated 2 January 2023

Ref.	Description	Action
1	Welcomed all present and sandy in America to the meeting	
2	<b>Agreement of last meeting minutes:</b> Agreed 8th January agreed as accurate with item 12 outstanding action re gardner	
3	<b>Chair's Report:</b>	
3.1	Warm Spaces Monday 23rd Jan we had 17 attending with 11 of those coming from Amlwch all abilities.	
3.2	Leigh talked about planning event for Mothers day	Leigh
3.3	Discussed Amlwch All Abilities using the HWB in Cemaes Gill agreed to speak to Pam next time they attend warm spaces.	Gill
3.4	Food for Warm Spaces discussed the option of buying sandwiches. Agreed we need to look into costs and options.	All
3.5	Leigh has placed an order with Council for 30 air fryers and 30 slow cookers. Alan to do templates for people to sign prior to taking cookers. Discussed criteria, need or number of visits to Warm Spaces.	Alan
3.6	Gill reported that Cheree from Medrwn Mon came to see us re warm Spaces grant last Wednesday, turned up late.	
3.7	Warm Spaces last Tuesday six children and 2 Adults plus Dawn and Siobhan	
3.8	Leigh requested more assistance for warm Spaces on Monday (every other week) Kevin said he was 85% sure he could assist along with Mal Whittiker.	
3.9	Craft Fair: Full take up of nine people for first event. Agreed that Moreen could have a table for free due to free time she gives to the HWB. Leigh discussed in future months we need to agree a deposit of say £2 / table	
4	<b>Treasurer's Report:</b>	
	As of today:	
	Cash: £206 + £10 float	
	Current account: £2,376.70	
	Saving account: £3,003.02	
4.1	It was agreed that Leigh can purchase card.	

- 5 **Bank Account:** Richard, no longer a committee member, has access to a bank account. Sandy agreed she would review if it was possible to take Richard off account. Could be issued as he opened the account. Sandy
- 6 **Kitchen:** We have been able to secure second hand kitchen units for free. Alan has drawn up two options. It was agreed to go for option B using more of the base units and retaining one stainless steel table in the corner. Alan to get plans over to DU to see if he can do work within the set up to a budget of £1000. Alan
- 7 **Movie Nights at the HWB:** Siobhan confirmed she was still keen to try to set this up. Biggest issue is the cost of a licence to show films to the public. Siobhan will discuss options of using blow up cinema in Holyhead with Lee. Siobhan
- 8 **Tidy up HWB:** We all helped to have a good tidy up of games and children stationery storage areas. We still have more to do such as empty/tidy the attic space which has a lot of halloween and Xmas items. It was agreed to meet Saturday 4th February 2023 at 2pm max. two hours. All
- 8.1 **Organ:** this has been advertised a few times with no takers so far. Overall most committee members agreed it needed to be disposed of. If we cannot give it away for free soon it will need to be binned. Alan
- 9.0 **Storage boxes:** Agreed we need to label what is in all. Alan/Gill to purchase for 4th Feb.
- 9.1 **Youth Club:** it was agreed that we need a box to store items for the youth club. It was stated that the youth club should pay for this.
- 10 **Garden and pot plants:** Agreed to wait until early spring and we should approach Cemaes allotments for plants / shrubs. It was agreed that we need low maintenance shrubs. Grass cutting Alan and Kevin may do this.
- 11 **Table top sale:** Agreed to have one on 21st Feb 4 to 6pm sell or swap school uniforms or give them away. It is a mix of primary and secondary school uniforms.
- 12 **Any other business:**
- 12.1 **HWB external notice board:** Agreed to purchase A0 size 46" x 33" £230 plus Vat. via Sign factory Anglesey.  
HWB sign board to match size of original Library sign approx. 1300mm wide x 70mm tall Alan has asked for two quotes and received one from Sign factory Anglesey for £120 plus vat.
- 12.2 It was discussed that we could have an open mic / karaoke night in the summer. To be discussed at a future meeting.



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- 12.3 **Clock:** agreed we need a clock in the HWB 18 to 24 inches in diameter.
- 12.4 **Rubbish:** Plastic bags have been left close to the HWB . It was agreed that there was no donation to the community fridge and should not be touched.
- 12.5 **Art:** Leigh was of the opinion that we need some art within the HWB to make the space more welcoming.
- 12.6 **Lighting:** to HWB missing the covers to the fluorescent tubes. Alan and Kevin to review what we have in the shed. Alan / Kevin
- 12.7 **Public Notice Board:** It was agreed we can have one using the existing green pin board facing the main door.
- 12.8 **Support Social Media:** This currently is taking a lot of time to do for Gill, Sandy agreed it takes time to keep on top of it. Agreed that we need to look at an advert to see if we can outsource this but at what cost. Leigh to discuss with Gill 3pm 2nd Feb.
- 12.9 **Young Mothers:** They have been in touch with Gill to rent the room. No date agreed as yet.
- 12.10 **Yoga:** Agreed to review after half term, numbers attending not currently covering cost of teacher.
- 12.11 **Community Fridge:** Gill will not respond to any queries. Agreed that Siobhan and Lee would pick these up.
- 12.12 **Future Grants:** Sandy has looked into these and detailed current grants available. One key need for future grants was to have a paid person to run the HWB.
- 12.13 **HWB mobile phone:** Agreed to have sim only cost of £6 per week unlimited call and text.
- 12.14 **Warm Spaces:** On the 28th Feb timing to be changed from 4 to 6pm to 11 to 1pm due to booking taken for space 1pm to 6pm.
- 12.15 **Next Meeting:** February 9th 4.30 to 6.15pm All



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